

## Akhilesh Pandey & Co. **Chartered Accountants**

### Completion Certificate

This is to certify that Ms. Vartika Tripathi has completed the project as a part of Management Internship Project of K.B. College of Arts & Commerce for Women in our organization as mentioned below and has also submitted the report

- (i) Project Title. Due Diligence of Applicants for Loan Funding by CA Firm - Akhilesh Pandey & Co.
- (ii) Date of Joining: 01/08/2020
- Date of Completion: 16/09/2020 (iii)

In partial fulfillment of the requirements of 3rd year BMS Program of K.B. College of Arts & Commerce for Women, Kopri, Thane (E).

Akhilesh Pandey

Industry Mentor's Signature

Date - 20th September, 2020

Place - Thane (w)

Company Seal



Head Office:

Admir. Off. 161, Build-3, Siddhi Apartment, Opp. Vijay Garden, Kavesar, Ghodhbander Boad, Thune (W), Maharashtra -480615

Telephone: 027-25975263 Email: office@apcoca.com Website: www.apcoca.com



## **INTERNSHIP CERTIFICATE**

I, PANDURANG NARAYAN KADAM, TECHNICAL HEAD OF HI-TECH ASSOCIATES HEREBY THAT MS. APARNA MARUTI SURVE STUDENT OF K.B. COLLEGE OF ARTS AND COMMEREC FOR WOMEN LEARNING IN THIRD YEAR OF BACHELOR OF MANAGEMENT STUDIES (HUMEN RESOURCES) ROLL NO.31 HAS COMPLETED THE PRESCRIBED TRANING UNDER HR AS GIVEN BY US FOR A PERIOD OF 3 MONTH FROM 1<sup>ST</sup> OCT 2020 TO 31<sup>ST</sup> DEC 2020 AND HER PROGRESS WAS SATISFACTORY.

I, FURTHER CERTIFY THAT DURING THE ABOVE-MENTIONED PERIOD SHE WAS NOT GIVEN ANY LEAVE FOR 4 DAYS. WE WISH HER BEST LUCK FOR FUTURE STUDIES.

DATE: 14TH JAN, 2021



Office Add . B-27, Highway Darsnan L. H.S. M.S. Road Teen Hath Naka Thane (N): 400.011





Date: 13th January, 2021

## CERTIFICATE

This is to certify that Ms. Yogita Avinash Shelke a student of KB Women's College, Ropti There, has successfully completed and submitted her Internship Project on Recruitment and Selection of Workers at Pactory - Sungam Dresses Pvt. Ltd., Kongnon - Kaiyan, Thano from 13th October, 2020 to 13th January, 2021.

For Sangara Dresses Pvt. Ltd.,

Mrs. Sirweta Ashish Vhai Manager - HR & Admin.

SANGAM DRESSES PVT. LTD.

CIN LUTE HINWOOCKET CRASLER

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# **Letter of Internship**

Ms. Shalini Sharma,

3 / B / 1 Jai Try Murty Hsg Society, Old Pune Road Kalwa Thane , Mumbai Maharashtra.

Email: shazh1998@gmail.com

Phone: +91-9136709095, 9869856178

Dear Shalini,

This has reference to your application and subsequent interview you had with us for a suitable opening in our organization.

- I. We are pleased to offer you an appointment as "Interns as Web Developer". The offer is valid for you to join us on or before 18- January 2021. You shall be reporting to work at 11:45 AM (Not Application in case of working from Home) or 6-8 hrs working duration.
- II. As an intern at AdvertSneak Technologies, you will be required to follow all company policies, especially those that prohibit any employee from bringing with them from any prior employer any proprietary information, trade secrets, proprietary materials, or processes of such former employers. [You must agree to the provisions in the attached non-disclosure agreement, and indicate this with your signature on the attached document.]
- III. As informed, your place of working shall be "Your Residence". However, organization reserves the rights to transfer you to and / or utilize your services in any of the company's offices (Current or Future), work sites or associated or affiliated companies located within the City.
- IV. You shall be on interns' period of two months. You shall be confirmed in the organization's regular grade on successful completion of your interns' period.

AdvertSneak Technologies, RawalWadi, Behind Mahavir Tower, LBS Road, Mulund (W), Maharashtra

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- V. Confirmation of your service is subject to suitable performance. Your probation cum training period is liable to be extended subject to your performance for the period deemed necessary.
- VI. You will be governed by the Company rules, as amended from time to time. You will be entitled to, leave and other benefits in accordance with such rules applicable from time to time. You will be appraised on the basis of your performance on completion of 3 Months with the organization.
- VII. A detailed Letter of Appointment setting out terms and conditions of your appointment shall be issued to you subsequent to your completing the joining formalities.

# **Terms and Condition**

We have pleasure in appointing you as INTERNS' in Web / App DEVELOPER the AdvertSneak Technologies, effective 1, on the following terms and conditions:

- 1. You will be entitled to an intern with no salary. However, depending on your performance, AdvertSneak Technologies will award you.
- 2. You will be granted training and other technical support wherever is necessary.
- 3. Your reporting and responsibilities will be advised to you by your Director directly or any person nominated by him.
- 4. It is expected that you will discharge your assigned responsibilities with high standard of performance, quality, integrity, and discipline.
- 5. You will be working from Home due to "CORONA Pandemic".

  However, your services are transferable to any Section/Department,

  Location, Office, Associate or Sister Concern or Subsidiary at any place in

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India, whether existing today or which may come up in future, at any time at the sole discretion of Management. In such case, you will be governed by

the terms and conditions of the services applicable to new placement/location.

- 6. You will be on interns for a period of 2.5 months from the date of your joining. The probation period may be extended for such term as may be considered appropriate by the Management. Upon satisfactory completion of your probation, your services will be confirmed by written order with the Company.
- 7. During the probationary period and any extension thereof, your services may be terminated on either side by giving one-week (7 days) notice or salary in lieu thereof. However, on confirmation the services can be terminated from either side by giving one-month notice or salary in lieu thereof. Upon termination of employment, you will also return all company property, which may be in your possession. It would be obligatory on your part to get a proper relieving letter from the Management before your services are deemed to be concluded.
- 8. You shall, while in the services of the company, devote your full time and attention exclusively for the Company's work and responsibilities assigned to you. You shall not engage in any other commercial/business pursuit, either part time or otherwise, for any monetary gains.
- You shall be obliged to follow the work processes, technical standards, protocols and general instructions issued thereof, and service rules of the Company as in force and/or amended from time to time.
- Your appointment is subject to you being medically sound and remaining medically fit.
- 11. If your performance is good during internship period, AdvertSneak Technologies, will award you with internship stipend.
- 12. If any information furnished or declaration given by you in regard to your employment to the Company is found to be false or any material

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information wilfully suppressed, your appointment would be liable for termination without any notice or compensation.

13. Vacation: As per our Vacation policy.

On the day of joining and completion of Internship, If you wish to continue at **AdvertSneak Technologies** as Regular Employee, please bring the following with you (Original + 1 Photocopy): -

- i) Offer Letter ii) Proof of age (birth certificate/ class 10th certificate) iii) Proof of highest and latest qualification
- iv) Proof of Permanent Address (Any one Telephone bill/ Electricity bill/ Bank statement/ Ration card)
- v) Identity Proof (Passport/ Permanent Driving license/ Aadhar Card / Voter ID) vi) PAN Card (2 copies or duly filled Application for PAN) vii) 2 recent passport size photographs

Your offer has been made based on the information furnished by you.

However, if there is any discrepancy found during the antecedent check conducted by the Company or in the copies of the documents/certificates given by you as a proof in support of the above, the company reserves the right to revoke the offer & your appointment thereafter at any time.

You are requested to sign below in token of your acceptance of the terms and conditions of this letter of intent and return the duplicate copy duly signed by you to us.

We are very excited about you joining us & we look forward to have you with Advert Sneak Technologies.

Yours faithfully





For Advert Sneak Technologies,

Snehal K Kannaujia

Founder, Director

AdvertSneak Technologies

Email: snehal@advertsneak.com

**Phone:** +91 7977515433



# 

OF ACHIEVEMENT

# PROUDLY PRESENTED TO

AWARD

# Shalini Sharma

For completing four months of internship and handling with dedication and result oriented take this opportunity to thank here which here is the completion and result oriented take this opportunity to thank here is the complete thanks and the complete take take the complete take take the complete take the complete take the complete take the complete tak

We take this opportunity to thank her & wish her all the best for her future endeavours

26th April 2021

Date

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Snehal Kannaujia
Director, AdvertSneak Technologies



30st November , 2020

Ms. Komal Gupta

**Subject: Certificate of Internship** 

To Whom It May Concern

This is to certify that Ms. Komal Gupta has successfully completed internship project in Sim's chocolates and more as a Baker. The duration of the project was from November 1, 2020 to November 30, 2020.

Her overall performance was **Good** . We wish her all the very best for her future endeavours.



**Smruti Rawat** 



30st November, 2020

Ms. Shubhada Paynaik

**Subject : Certificate of Internship** 

To Whom It May Concern

This is to certify that Ms. Shubhada Paynaik has successfully completed internship project in Sim's chocolates and more as a Baker. The duration of the project was from November 1, 2020 to November 30, 2020.

Her overall performance was **Good** . We wish her all the very best for her future endeavours.



Smruti Rawat



30st November, 2020

Ms. Vaishnavi Patil

Subject : Certificate of Internship

## To Whom It May Concern

This is to certify that Ms. Vaishnavi Patil has successfully completed internship project in Sim's chocolates and more as a Baker. The duration of the project was from November 1, 2020 to November 30, 2020.

Her overall performance was Good . We wish her all the very best for her future endeavours.



**Smruti Rawat** 



2<sup>nd</sup> February , 2021

Ms. Abigail Dcruz

**Subject : Certificate of Internship** 

## To Whom It May Concern

This is to certify that Ms. Abigail Dcruz has successfully completed internship project in Sim's chocolates and more as a Baker. The duration of the project was from 2<sup>nd</sup> January 2021 to, 2<sup>nd</sup> February 2021.

Her overall performance was **Good** . We wish her all the very best for her future endeavours.



Smruti Rawat
Sims Chocolates and more



2<sup>nd</sup> February, 2021

Ms. Divya Chavan

**Subject: Certificate of Internship** 

To Whom It May Concern

This is to certify that Ms. Divya Chavan has successfully completed internship project in Sim's chocolates and more as a Baker. The duration of the project was from 2<sup>nd</sup> January 2021 to, 2<sup>nd</sup> February 2021.

Her overall performance was **Good** . We wish her all the very best for her future endeavours.



Smruti Rawat
Sims Chocolates and more



2<sup>nd</sup> February , 2021

Ms. Netrika Dighe

**Subject: Certificate of Internship** 

To Whom It May Concern

This is to certify that Ms. Netrika Dighe has successfully completed internship project in Sim's chocolates and more as a Baker. The duration of the project was from 2<sup>nd</sup> January 2021 to, 2<sup>nd</sup> February 2021.

Her overall performance was Good . We wish her all the very best for her future endeavours.



**Smruti Rawat**